

**NEVILLE PUBLIC MUSEUM**  
OF BROWN COUNTY



BRIDGING COMMUNITIES, CONNECTING GENERATIONS  
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**PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD**

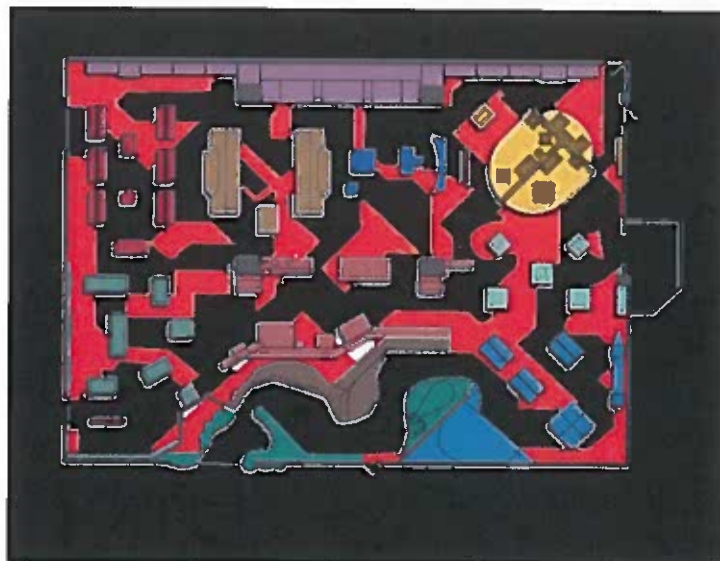
Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, March 13, 2017 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Bernie Erickson, Sandy Juno , Kramer Rock and Terri Trantow  
ALSO PRESENT: Kasha Huntowski, Kevin Cullen and Beth Lemke

**CALL MEETING TO ORDER**

1. Vice Chairman Erickson called the meeting to order at 4:34PM.
2. **APPROVE/MODIFY AGNEDA**  
Motion made by Sandy Juno and seconded by Terri Trantow to approve the agenda.  
Vote taken. MOTION APPROVED UNANIMOUSLY.
3. **Museum Director Report.** Museum Director Lemke updated the Board on the budget performance report from the Department of Administration regarding how fiscal year 2016 ended for the museum.

Museum Director Lemke provided the Board hard copies of the draft project narrative and budget for the Visitor Experience and Architectural Exhibition Master Plan Museum. She provided the overview of the narrative and key features of each section.



**EXCAVATION DETAIL**

This drawing illustrates the proposed exhibit elements over-layed on top of the exiting components (orange.) The areas in white represent all of the flooring to be removed. As noted in the Master Architectural Plan, The Ice Cave, Ice Age, and Rock Cycle areas will require the least amount of excavation, other than the flooring and

the walk through opening in the escarpment (highlighted on the floorplan.)

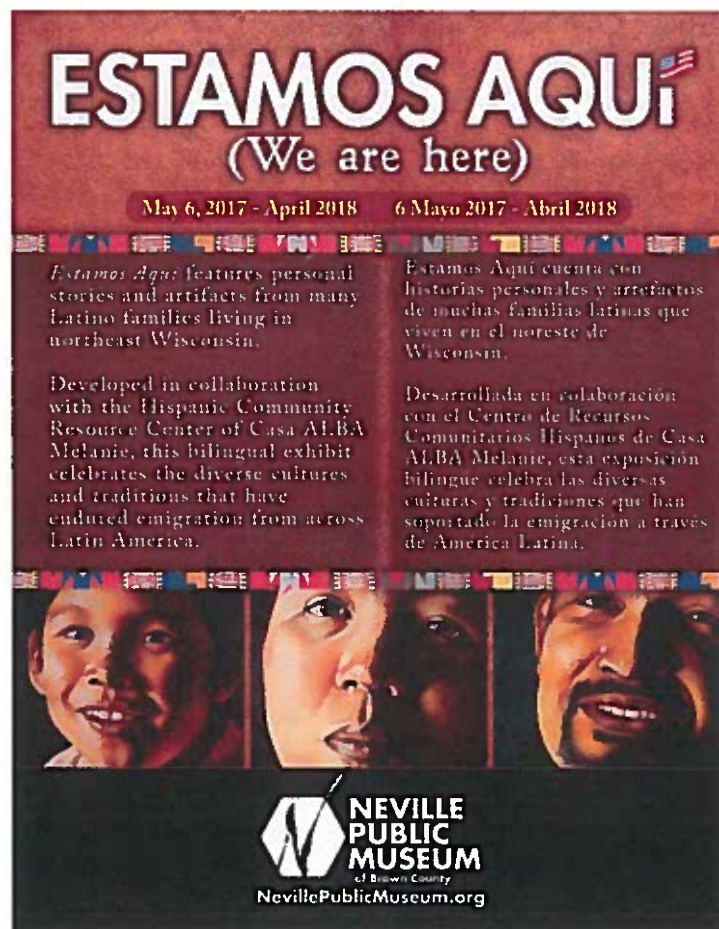
Discussion ensued; staff was asked about the overall cost of the project. The Board requested a timeline to be provided to correlate with the draft budget. They also requested more detail on the overall timeline of the proposed project. Museum Director Lemke shared that she would request the actions above and continue to provide ongoing detail in the coming months as the Brown County budget process takes place for 2018.

Museum Director Lemke also shared she is working collaboratively with UW Extension Director Judy Knudsen to determine the temporary relocation of UW Extension staff to the Museum due to the pending the sale of the current UW Extension building. Discussion ensued; no directives given.

4. Museum Deputy Director Report. Deputy Director Cullen informed the Board about the collaborative process of gathering video interviews that are being used for the interpretive plan for *Estamos Aquí* ("We are Here") opening in May 2017. He shared the fortune of the assistance from UWGB Students in the translation of numerous interviews for the audiovisual elements that are designed for the exhibit experience.

Deputy Director Cullen also provided an update of the rental of *The Initiated Eye: Secrets, Symbols, Freemasonry and the Architecture of Washington DC* and the partnership with the NEW Masonic Library and Museum who will be loaning artifacts to complement the art exhibit. Museum Director Lemke informed the Board that equipment will need to be borrowed or rented and the second floor loading dock walls removed for the delivery of artifacts in *Neon:Darkness Electrified* in July.

Discussion ensued; Sandy Juno thanked staff for sharing rack cards with her office for added promotion of *Estamos Aquí*. Vice Chairman Erickson recommended a poster be created for exhibit poster distribution to neighborhood associations as well as other Brown County departments for added promotion.



5. Such other matters as authorized by law:

Museum Director Lemke asked the Board about removing the June meeting date due to vacation plans.

Next meeting of the Neville Public Museum Governing Board will be Monday, April 10, 2017 at 4:30pm

2017 meeting date are as follows:

Monday, May 8, 2017

NO June meeting

Monday, July 10, 2017

Monday, August 14, 2017

Monday, September 11, 2017

Monday, October 9, 2017

Monday, November 13, 2017

Monday, December 11, 2017

6. Adjournment. Vice Chairman Erickson called the meeting to an end at 5:33PM.

Motion made by Kramer Rock and seconded by Sandy Juno to approve.

Vote taken. MOTION APPROVED UNANIMOUSLY.